



# CURRENT JOBS IN LIBERAL ARTS

The National Employment Bulletin for the Liberal Arts Professions

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## East/Northeast

**LABORATORY COORDINATOR (FILM/VIDEO EQUIPMENT ROOM COORDINATOR).** *Penn State*---State College, PA. Ddl: none listed

Degree pref: BA/BS

Other reqs: specialized knowledge of film, video and digital media equipt, computerized inventory and/or general computer skills desired

<http://www.psu.jobs/Opportunities/Opportunities.html>

**BUSINESS MANAGER.** *Marquee Merchandise, LLC* ---New York, NY. Ddl: none listed

Degree pref: AA or BA/BS

Other reqs: excel computer skills in Excel and Quickbooks, verbal and written skills

[http://www.playbill.com/jobs/find/job\\_detail/22412.html](http://www.playbill.com/jobs/find/job_detail/22412.html)

**RESEARCH ASSISTANT.** *ETS*---Princeton, NJ. Ddl: none listed

Degree pref: BA/BS in behavioral or social science w/ coursework in educational research

Other reqs: knowledge of educational research methodologies sufficient to analyze and interpret data and develop coding systems; exp in conducting lit searches and preparing bibliographies

<http://ets.pereless.com/careers/index.cfm?fuseaction=83080.viewjobdetail&CID=83080&IID=58569>

**COMPLIANCE SPECIALIST.** *T. Rowe Price*---Baltimore, MD. Ddl: none listed

Degree pref: HS diploma or equiv w/ 2 yrs rel work exp, or BA/BS

Other reqs: excel orgz; strong oral and written communication skills

[http://troweprice.recruitmax.com/MAIN/careerportal/Job\\_Profile.cfm?szOrderID=3050&sourceID=Indeed](http://troweprice.recruitmax.com/MAIN/careerportal/Job_Profile.cfm?szOrderID=3050&sourceID=Indeed)

**IT ASSOCIATE.** *ETS*---Princeton, NJ. Ddl: none listed

Degree pref: BA/BS

Other reqs: MS Office Products including Word, Excel, and PowerPoint; familiarity w/web/system apps; good orgz, oral and written communication, interpersonal skills

[http://ets.pereless.com/careers/index.cfm?fuseaction=83080.viewjobdetail&CID=83080&IID=48026%20\(1%20know%20it%20says%20it%20starts%20in%20Oct.%202007.%20but%20they%20must%20mean2008\)](http://ets.pereless.com/careers/index.cfm?fuseaction=83080.viewjobdetail&CID=83080&IID=48026%20(1%20know%20it%20says%20it%20starts%20in%20Oct.%202007.%20but%20they%20must%20mean2008))

**CONTRACTS COORDINATOR.** *Fox Cable Networks*---Washington, DC. Ddl: none listed

Degree pref: BA/BS

Other reqs: good verbal, written communication, presentation, interpersonal, orgz skills; Microsoft Office apps

<http://fox.apply2jobs.com/index.cfm?fuseaction=mExternal.showJob&RID=12645>

**ENCORES! PROGRAM MANAGER.** *New York City Center*---New York, NY. Ddl: none listed

Degree pref: none listed

Other reqs: written and oral communication skills, good orgz, problem-solving and interpersonal skills, basic financial knowledge

[http://www.playbill.com/jobs/find/job\\_detail/22407.html](http://www.playbill.com/jobs/find/job_detail/22407.html)

**ART TEACHERS.** *Achievement First*---Brooklyn, NY. Ddl: 8/21/08

Degree pref: BA/BS

Other reqs: exp in Urban Education, orgz

<http://www.idealists.org/ifi/en/av/Job/291933-181>

**PROGRAM SITE MANAGER.** *Young Entrepreneurs Alliance*---Boston, MA. Ddl: 8/1/08

Degree pref: BA/BS

Other reqs: excel writing, communication, and presentation skills; computer and Internet proficiency; strong orgz and project mgmnt skills

<http://www.idealists.org/ifi/en/av/Job/288884-198>

**CHEMICAL DEPENDENCY COUNSELOR.** *Western Psychiatric Institute and Clinic*---Pittsburgh, PA. Ddl: none listed

Degree pref: AA or BA/BS in a Human Services field

Other reqs: exp providing individual and group sessions to substance abusers

[https://upmcjobs.upmc.com/psc/extapp/EMPLOYEE/HRMS/c/HRS\\_HRAM.HRS\\_CE.GBL?JobOpeningId=1037020&SiteId=1&Page=HRS\\_CE\\_JOB\\_DTL](https://upmcjobs.upmc.com/psc/extapp/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_CE.GBL?JobOpeningId=1037020&SiteId=1&Page=HRS_CE_JOB_DTL)

**ACCOUNT MANAGER.** *Coca-Cola Enterprises---* Naugatuck, CT. Ddl: none pref

Degree pref: HS or GED, BA/BS

Other reqs: excel planning and orgz skills; proficient computer app skills; valid driver's license and driving record

<https://cce.recruitmax.com/ENG/candidates/default.cfm?szCategory=jobprofile&szOrderID=156244&sourceID=Indeed>

**RESEARCH SPECIALIST - CLIENT SERVICES.** *Forrester Research, Inc.--*Cambridge, MA. Ddl: none listed

Degree pref: BA/BS

Other reqs: excel customer service skills; French, German, Spanish, Portuguese or Dutch, language skills a plus

[http://forrester.hodesiq.com/careers/job\\_detail.asp?JobID=1292869](http://forrester.hodesiq.com/careers/job_detail.asp?JobID=1292869)

**BILINGUAL CASE MANAGER.** *Boston Senior Home Care---*Boston, MA. Ddl: none listed

Degree pref: BA/BS, LSW pref

Other reqs: written and oral communication skills, bilingual English/Cape Verdian

[https://bshc.ats.talentexpress.com/cgi-bin/a/highlightjob.cgi?jobid=42&site\\_id=148](https://bshc.ats.talentexpress.com/cgi-bin/a/highlightjob.cgi?jobid=42&site_id=148)

**ABSTRACTOR, BILINGUAL.** *EBSCO Publishing----*Ipswich, MA. Ddl: none listed

Degree pref: Library of Science degree

Other reqs: bilingual in English and French and excel attn to detail

[http://careers.peopleclick.com/jobposts/Client\\_EBSCO/BU1/External\\_EP/pck365-3277.htm](http://careers.peopleclick.com/jobposts/Client_EBSCO/BU1/External_EP/pck365-3277.htm)

**PRODUCTION AND OPERATIONS ASSISTANT.** *Tsai Performance Center---*Boston, MA. Ddl: none listed

Degree pref: BA/BS

Other reqs: working knowledge of lighting, sound, staging equipt, and operational activities of a theatre or performance ctr, computer exp

[http://hostedjobs.openhire.com/epostings/jobs/submit.cfm?fuseaction=dspjob&jobid=272914&company\\_id=15509&version=1&source=Indeed&jobboardid=1112](http://hostedjobs.openhire.com/epostings/jobs/submit.cfm?fuseaction=dspjob&jobid=272914&company_id=15509&version=1&source=Indeed&jobboardid=1112)

**TECHNOLOGY DEVELOPMENT ASSOCIATE.** *Prudential Financial---* Newark, NJ. Ddl: none listed

Degree pref: BA/BS in Math or Computer Science

Other reqs: exp w/Microsoft Excel, Word, and Access a plus; strong analytic skills

[http://prudential.hodesiq.com/job\\_detail.asp?JobID=1294432](http://prudential.hodesiq.com/job_detail.asp?JobID=1294432)

**AUDIO/VISUAL PRODUCTIONS ASSISTANT.** *Freedom Forum/Newseum---*Washington, DC. Ddl: none listed

Degree pref: none listed

Other reqs: familiarity w/basic tools of audio/visual services; basic knowledge of Windows

<http://www.newseum.org/about/jobs/jobs.asp>

**ASSOCIATE EDITOR.** *ESPN RISE---*Boston, MA. Ddl: none listed

Degree pref: BA/BS in journalism or rel field

Other reqs: basic copyediting skills, strong orgz strong attn to detail

[https://disney.recruitmax.com/main/careerportal/Job\\_Profile.cfm?szOrderID=166791&szReturnToSearch=1&szWordsToHighlight=](https://disney.recruitmax.com/main/careerportal/Job_Profile.cfm?szOrderID=166791&szReturnToSearch=1&szWordsToHighlight=)

**ASSISTANT, DEVELOPMENT AND EDITORIAL PROGRAMS.** *American Political Science Association---*Washington, DC. Ddl: none listed

Degree pref: BA/BS in rel field

Other reqs: excel copyediting and proofreading skills, strong computer (Microsoft Office, content mgmt software, or similar apps) and customer service skills

[http://www.washingtonpost.com/wl/jobs/JS\\_JobSearchDetail?jobid=26091311&jobSummaryIndex=0&agentID=&xfeed=1&p=4&ac=7&cmp=48&wpsrc=AG0000769&GCID=C17812x014&KEYWORD=sponsored\\_jobs](http://www.washingtonpost.com/wl/jobs/JS_JobSearchDetail?jobid=26091311&jobSummaryIndex=0&agentID=&xfeed=1&p=4&ac=7&cmp=48&wpsrc=AG0000769&GCID=C17812x014&KEYWORD=sponsored_jobs)

**INTERPRETER – SPANISH.** *Whidden Memorial Hospital---*Everett, MA. Ddl: none listed

Degree pref: BA/BS

Other reqs: 40 hrs training in Medical interpreting w/ certificate, fluent in spoken and written English, and the language of interpreting, native level fluency in the language of interpreting pref; interpersonal skills

<http://sh.webhire.com/servlet/av/jd?ai=612&ji=2237374&sn=I>

**ASSOCIATE RETAIL ANALYST.** *Polo Ralph Lauren Corporation---*New York, NY. Ddl: none listed

Degree pref: none listed

Other reqs: excel skills in Excel, strong analytical/mathematical skills

[http://polo.hodesiq.com/job\\_detail.asp?JobID=1291767](http://polo.hodesiq.com/job_detail.asp?JobID=1291767)

**SPSS EDUCATION CONSULTANT.** *SPSS---*Washington, DC. Ddl: none listed

Degree pref: BA/BS or MA/MS

Other reqs: excel communication, instructional, facilitation, and presentation skills

[http://www2.recruitingcenter.net/clients/spss/publicjobs/controller.cfm?jbaaction=JobProfile&Job\\_Id=11122](http://www2.recruitingcenter.net/clients/spss/publicjobs/controller.cfm?jbaaction=JobProfile&Job_Id=11122)

**ACTIVITIES SUERVISOR.** *Wyndham Vacation Ownership---*Newport, RI. Ddl: none listed

Degree pref: AA or 2 yr technical certificate

Other reqs: excel communication skills



[http://wyndham.taleo.net/servlets/CareerSection?art\\_ip\\_action=FlowDispatcher&flowTypeNo=13&pageSeq=2&reqNo=383469&art\\_servlet\\_language=en&csNo=1012](http://wyndham.taleo.net/servlets/CareerSection?art_ip_action=FlowDispatcher&flowTypeNo=13&pageSeq=2&reqNo=383469&art_servlet_language=en&csNo=1012)  
[1](#)

**ADMISSION COUNSELOR.** *Lesley University*---Cambridge, MA. Ddl: none listed  
Degree pref: BFA, BA in art or rel field w/strong art background  
Other reqs: strong interpersonal, communication and public speaking skills; orgz, time mgmt, decision-making skills; working knowledge of MS-based programs, spreadsheet and database mgmt systems  
<http://lesley.interviewexchange.com/jobofferdetails.jsp;jsessionid=7B788F9ACE2FCCBDEC4A9881D422B2EE?JOBID=10049>

**KENNEDY CENTER ARTS MANAGEMENT FELLOWSHIPS.** *Kennedy Center*---Washington, DC. Ddl: 4/1/09.  
Degree pref: BA/BS in the arts or rel field  
Other reqs: 3-5 yrs exp as an administrator for a performing arts org  
<http://www.kennedy-center.org/education/artsmanagement/fellowships/home.html> (From 06/20 issue.)

**MARKETING COORDINATOR.** *The School for Field Studies*---Salem, MA. Ddl: 7/1/08.  
Degree pref: BA/BS  
Other reqs: 4 yrs relevant exp in mktg and project mgmt, excel orgz, communication and customer service skills, excel Microsoft Office/Windows skills  
<http://www.idealists.org/ifi/en/av/Job/287546-250> (From 06/20 issue.)

**SMALLER WORLD TRIP COORDINATOR.** *Sustainable Harvest Intl*---Surry, ME. Ddl: 8/1/08.  
Degree pref: BA/BS  
Other reqs: excel cross-cultural communication skills and exp working in Latin America, strong leadership and communication skills, fluent in English and Spanish, comfortable w/Microsoft Office  
<http://www.idealists.org/ifi/en/av/Job/287364-120> (From 06/20 issue.)

**ADVOCACY COORDINATOR.** *American Civil Liberties Union*---Washington, DC. Ddl: 7/4/08  
Degree pref: BA/BS, JD pref  
Other reqs: exceptional interpersonal skills and strategic communication skills; proficiency writing and reading Spanish a plus  
<http://www.feminist.org/911/jobs/jobdescription.asp?jobID=25841> (From 06/20 issue.)

**LATIN AMERICAN FELLOWSHIP.** *Princeton University Program in Latin American Studies*---Princeton, NJ. Ddl: 9/29/08.  
Degree pref: none listed  
Other reqs: none listed  
<http://chronicle.com/jobs/id.php?id=0000562875-01> (From 06/20 issue.)

**COMMUNICATIONS COORDINATOR AND WEBMASTER.** *University Settlement*---New York, NY. Ddl: 8/8/08.  
Degree pref: BA/BS  
Other reqs: thorough understanding of and ample exp w/Raiser's Edge, excel communication, writing, editing and time mgmt skills  
<http://www.idealists.org/ifi/en/av/Job/286740-20> (From 06/20 issue.)

**WEB DESIGN/CUSTOMER SUPPORT.** *NYCharities*---New York, NY. Ddl: 8/7/08.  
Degree pref: BA/BS  
Other reqs: extensive knowledge of Microsoft Office, proficient in Adobe Creative suite and Macromedia Dreamweaver  
<http://www.idealists.org/ifi/en/av/Job/286489-299> (From 06/20 issue.)

**PUBLISHER'S ASSISTANT.** *Best Life Magz*---New York City, NY. Ddl: 7/16/08.  
Degree pref: none pref  
Other reqs: strong computer skills in PC and Mac, proficient in Word, Excel, and Powerpoint; exemplary written, verbal and orgz skills  
[http://www.journalismjobs.com/Job\\_Listing.cfm?JobID=936158](http://www.journalismjobs.com/Job_Listing.cfm?JobID=936158) (From 06/20 issue.)

### South/Southeast

**DATA STREAM ANALYST.** *comScore, Inc.*---Reston, VA. Ddl: none listed  
Degree pref: BA/BS or AA  
Other reqs: strong reading, communication and data/research skills; SQL exp or strong interest in learning SQL on-the-job; familiarity w/Internet research and navigating plus HTML knowledge  
[http://www.comscorecareers.com/JobSearch/JobCenterViewCndt.asp?JobAd\\_Id=930377](http://www.comscorecareers.com/JobSearch/JobCenterViewCndt.asp?JobAd_Id=930377)

**WRITER/PROCESS SPECIALIST.** *CACI*---Falls Church, VA. Ddl: none listed  
Degree pref: BA/BS  
Other reqs: excel written and verbal communication skills; 2-4 yrs rel (technical writing and copy editing) exp  
<https://caci.taleo.net/careersection/2/jobdetail.ft?lang=en&job=12904>

**SPECIAL EVENTS COORDINATOR.** *Atlanta Opera*---Atlanta, GA. Ddl: none listed  
Degree pref: BA/BS in rel field  
Other reqs: 2 yrs exp managing special events, skills in Microsoft Office Suite, exp managing events for arts org pref, exp w/donor mgmt software pref



<http://www.opportunityknocks.org/JobSeekerX/ViewJob.asp?JobID=oa%2FRSJwmxTY8LQVEdhr87YEP3el1>

**BILINGUAL MANAGEMENT TRAINEE.** *American General Financial Services*---Gainesville, GA. Ddl: none listed

Degree pref: BA/BS

Other reqs: sStrong interpersonal and communication skills

[http://careers.peopleclick.com/jobposts/Client\\_AIG/BU1/EXTERNAL/pck333-96829.htm](http://careers.peopleclick.com/jobposts/Client_AIG/BU1/EXTERNAL/pck333-96829.htm)

**WHNS WRITER/PRODUCER.** *WHNS-TV*---Greenville, SC. Ddl: none listed

Degree pref: HS diploma, BA/BS in communications or journalism pref

Other reqs: good communication skills, strong orgz,

<http://www.meredith.com/cgi/extranet.cgi?id=1213806764>

**OUTREACH COORDINATOR.** *River Basin Ctr*---North GA. Ddl: none listed

Degree pref: BA/BS, MA/MS pref

Other reqs: none listed

[http://www.ecojobs.com/jobs\\_details.php?sec=3EW&AID=20263](http://www.ecojobs.com/jobs_details.php?sec=3EW&AID=20263)

**PROGRAM MANAGER—COLLEGES.** *Best Buddies International*---Baton Rouge, LA. Ddl: 8/19/08

Degree pref: BA/BS

Other reqs: none listed

<http://www.idealists.org/ifi/en/av/Job/291863-194>

**BILINGUAL SUPERVISOR.** *Snelling Staffing*---Columbia, SC. Ddl: none listed

Degree pref: none listed

Other reqs: bilingual/Spanish

<http://jobsearch.snelling-careers.monster.com/getjob.asp?JobID=70929743>

**ASSISTANT MERCHANT.** *Chicos*---Ft Myers, FL. Ddl: none listed

Degree pref: BA/BS

Other reqs: strong analytical, interpersonal skills; excel computer, written and verbal communication skills

<http://www.hirebridge.com/jobseeker2/viewdetail3.asp?joblistid=65373>

**NIGHT AUDITOR.** *Radisson Hotel High Point*---High Point, NC. Ddl: none listed

Degree pref: none listed

Other reqs: understanding of basic acctg and guest services, interpersonal skills

<http://www.pr.com/job/3989176>

**HUMAN RESOURCES GENERALIST.** *Salvation Army*---Jackson, MS. Ddl: none listed

Degree pref: AA

Other reqs: 2 yrs exp working in HR, exp in operating a word processing computer

<http://www.salvarmycareers.org/jobboard/?JobDetail=46441&JOBBOARDID=89>

**DIVISION QUALITY DIRECTOR.** *HCA North Florida Division*---Tallahassee, FL. Ddl: none listed

Degree pref: none listed

Other reqs: excel verbal and written communication skills

<http://www.pr.com/job/3656840>

**PRICING ANALYST I.** *Infinity*---Alpharetta, GA. Ddl: none listed

Degree pref: BA/BS in math, statistics, or actuarial science

Other reqs: proficient use of PC and spreadsheet software, excel oral and written communication skills

[http://www.cytiva.com/cejobs/Detail\\_infins.asp?infins08-469](http://www.cytiva.com/cejobs/Detail_infins.asp?infins08-469)

**SOCIAL SCIENCE TEACHER.** *Birmingham City Schools*---Birmingham, AL. Ddl: none listed

Degree pref: BA/BS

Other reqs: AL teacher's certificate

<http://jobsearch.educationamerica.net/index.phtml?a=v&j=404941>

**POLITICAL/ECONOMIC ANALYST.** *ASSET Business Unit*---Suffolk, VA. Ddl: none listed

Degree pref: BA/BS in biz administration, political science, econ, mgmt science or rel field

Other reqs: exp in political or economic analysis and research techniques

<http://www.intelligencecareers.com/jobs/jobview.cfm?jobid=899742>

**PROGRAM COORDINATOR—AFTER SCHOOL.** *Charles R. Drew Charter School - After School Program*---Atlanta, GA. Ddl: none listed

Degree pref: BA in education, youth development, or rel field

Other reqs: 2 yrs exp leading educational programs for children and their families; excel leadership, communications, orgz and conflict resolution skills

<http://www.opportunityknocks.org/JobSeekerX/ViewJob.asp?JobID=sYvDuQdApu9R/khHryX15UMhevIQ>



**ROCK WALL INSTRUCTOR.** *Life Time Fitness*---Cary, NC. Ddl: none listed  
 Degree pref: HS diploma or GED  
 Other reqs: 6 mos to 1 yr climbing exp; communication, interpersonal skills  
[https://lifetime.taleo.net/servlets/CareerSection?art\\_ip\\_action=FlowDispatcher&flowTypeNo=13&pageSeq=2&reqNo=62386&art\\_servlet\\_language=en&csNo=10000&src=JB-10240](https://lifetime.taleo.net/servlets/CareerSection?art_ip_action=FlowDispatcher&flowTypeNo=13&pageSeq=2&reqNo=62386&art_servlet_language=en&csNo=10000&src=JB-10240)

**PROCESS COORDINATOR.** *Muzak LLC*---Ft. Mills, SC. Ddl: none listed  
 Degree pref: none listed  
 Other reqs: communication skills, moderate computer skills, strong orgz  
[https://www.2.utirecruit.com/MUZ1000/jobboard/JobDetails.aspx? ID=\\*775C0F468AB98C5C](https://www.2.utirecruit.com/MUZ1000/jobboard/JobDetails.aspx? ID=*775C0F468AB98C5C)

**ASSOCIATE EDUCATION SPECIALIST.** *Spinal a Biologics*---Memphis, TN. Ddl: none listed  
 Degree pref: BA/BS  
 Other reqs: 1 yr customer service exp/mktg/education exp pref; 1 yr hotel/conference planning/meeting planning environment exp pref  
[http://careers.peopleclick.com/careerscp/client\\_medtronic/external/gateway.do?functionName=viewFromLink&jobPostId=110555&localeCode=en-us](http://careers.peopleclick.com/careerscp/client_medtronic/external/gateway.do?functionName=viewFromLink&jobPostId=110555&localeCode=en-us)

**GRAPHIC DESIGNER.** *Snowshoe Mountain*---Snowshoe, WV. Ddl: none listed  
 Degree pref: AA in visual communications or rel field  
 Other reqs: graphic design, printing, web knowledge and new media; proficient w/all current design software  
<http://www.brainhunter.com/frontoffice/seekerViewJobDetailAction.do?sitecode=pl405&jobId=966103&page=search>

**ARCHEOLOGIST.** *Army Corps of Engineers*---Jacksonville, FL. Ddl: 12/8/08.  
 Degree pref: none listed  
 Other reqs: none listed  
<http://www.archaeologyfieldwork.com/forums/viewtopic.php?t=3622> (From 06/20 issue.)

**COMMUNICATIONS COORDINATOR.** *Barry University*---Miami Shores, FL. Ddl: 7/9/08.  
 Degree pref: BA/BS  
 Other reqs: 2 yrs pro exp in PR/media relations, pref in higher education or 2 yrs as a pro journalist  
[http://www.journalismjobs.com/Job\\_Listing.cfm?JobID=933125](http://www.journalismjobs.com/Job_Listing.cfm?JobID=933125) (From 06/20 issue.)

**Midwest**

**ACCOUNT EXECUTIVE-OUTSIDE.** *Journal Community Publishing Group*---Clintonville/Waupaca, WI. Ddl: none listed  
 Degree pref: BA/BS  
 Other reqs: strong communication, presentation, computer knowledge in Word, Excel and PowerPoint, and orgz skills; valid driver's license and full access to a vehicle  
[https://www4.recruitingcenter.net/Clients/journal/PublicJobs/controller.cfm?baction=JobProfile&Job\\_Id=10611](https://www4.recruitingcenter.net/Clients/journal/PublicJobs/controller.cfm?baction=JobProfile&Job_Id=10611)

**BILINGUAL CUSTOMER SUPPORT AGENT.** *LinkedIn*---Omaha, NE. Ddl: none listed  
 Degree pref: BS/BA, 3 yrs exp in a customer support environment; AA or HS diploma, 4 yrs exp  
 Other reqs: exp using Microsoft Office products, strong proficiency w/the Internet, strong working knowledge of PC based Internet and software apps  
<http://www.jobvite.com/CompanyJobs/Job.aspx?c=qOW9Vfwy&v=1&j=omraVfwC&jvresize=%2fframeresize.htm>

**FIXED INCOME-RESEARCH ANALYST.** *SUMMIT INVESTMENT PARTNERS*---Lincoln, NE. Ddl: none listed  
 Degree pref: BS/BA in Finance, Acctg, or Econ or other Biz rel field  
 Other reqs: excel written and verbal communication skills  
<http://unificompanies.apply2jobs.com/index.cfm?fuseaction=mExternal.showJob&RID=650>

**TECHNICAL PUBLICATIONS INTERN.** Wamego, KS. Ddl: none listed  
 Degree pref: college jr or sr  
 Other reqs: good people skills, proficient using Word, Excel, and Adobe  
[https://psccareer.cis.cat.com/psc/z1hrprd/EMPLOYEE/HRMS/c/HRS\\_HRAM.HRS\\_CE.GBL?JobOpeningId=64076&SiteId=1&Page=HRS\\_CE\\_JOB\\_DTL&](https://psccareer.cis.cat.com/psc/z1hrprd/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_CE.GBL?JobOpeningId=64076&SiteId=1&Page=HRS_CE_JOB_DTL&)

**MIDTOWN PROGRAM ADMISSION COUNSELOR.** *Mount Mary College*---Milwaukee WI. Ddl: none listed  
 Degree pref: BA/BS in Education, Counseling or a rel field  
 Other reqs: excel oral, written and interpersonal communication skills  
<http://www.mtmary.edu/PDFs/News/Midtown%20Program%20Counselor.pdf>

**PRODUCT APPLICATION SUPERVISOR.** *Thermo Fisher Scientific*---Vernon Hills, IL. Ddl: none listed  
 Degree pref: BS or equiv in Physics, Chemistry, or Biology  
 Other reqs: excel interpersonal, written and oral communication skills, understanding of computer basics  
<http://jobsearch.thermofisher.newjobs.com/getjob.asp?JobID=73145309>



**STAFF ACCOMPANIST.** *Wayne State College*---Wayne, NE. Ddl: none listed

Degree pref: MA/MS in piano  
Other reqs: collaborative exp in diverse styles; excel sight-reading skills  
<http://chronicle.com/jobs/id.php?id=0000563867-01&pg=s&cc=>

**CURRICULAR TECHNOLOGY SPECIALIST.** *Grinnell College*---Grinnell, IA. Ddl: 7/21/08

Degree pref: BA/BS, MA/MS pref  
Other reqs: excel oral, written, and visual communication skills  
<http://chronicle.com/jobs/id.php?id=0000563763-01&pg=s&cc=>

**SOCIAL SCIENCE DATA ANALYST.** *Bowling Green State University*---Bowling Green, OH. Ddl: 7/11/08

Degree pref: MA/MS in social sciences or statistics  
Other reqs: 2 yrs statistical programming exp w/social science data  
<http://www.bgsu.edu/downloads/execvp/file47678.pdf>

**LECTURER IN COMMUNICATION STUDIES.** *Edgewood College*---Madison, WI. Ddl: 7/14/08

Degree pref: MA in Communication  
Other reqs: none listed  
<http://chronicle.com/jobs/id.php?id=0000564024-01&pg=n>

**EVENTS COORDINATOR.** *Krannert Center for the Performing Arts*---Urbana, IL. Ddl: 7/20/08.

Degree pref: none listed  
Other reqs: good verbal and written communication, recordkeeping and orgz skills  
[http://www.playbill.com/jobs/find/job\\_detail/22402.html](http://www.playbill.com/jobs/find/job_detail/22402.html)

**KEEPER—TROPIC WORLD.** *Chicago Zoological Society - Brookfield Zoo*---Chicago, IL. Ddl: none listed

Degree pref: BA/BS in relevant biological field  
Other reqs: good interpersonal skills, IL driver's license  
<http://www.aza.org/JobListings/ViewJob.cfm?JobID=596>

**DIRECTOR OF MUSIC.** *St. Mary Magdalen*---Kentwood, MI. Ddl: none listed

Degree pref: none listed  
Other reqs: strong piano, organ, choral conducting skills and a knowledge of Catholic liturgy  
<http://www.npm.org/Membership/hotline.html#MI>

**PLANNING AND METRICS SPECIALIST.** *American Family Ins. Group*---Madison, WI. Ddl: none listed

Degree pref: BA/BS in Acctg, Finance, Biz Administration, Econ, or rel field  
Other reqs: knowledge of MS Office Suite and expertise w/Excel  
<http://jobview.jobnoggin.monster.com/getjob.asp?JobID=72671124&JobTitle=Planning+and+Metrics+Specialist&tm=0&lid=655&pg=2&vw=b&AVSDM=2008-06-23+06:03:00&seq=1>

**TECHNICAL WRITER.** *Terek Corp.*---Oklahoma City, OK. Ddl: none listed

Degree pref: BA/BS in English, Technical Communication, or rel field  
Other reqs: Strong orgz, critical thinking and analytical skills  
[http://jobs-terex.icims.com/terex\\_jobs/jobs/candidate/job.jsp?jobid=7187&mode=view&sn=Indeed](http://jobs-terex.icims.com/terex_jobs/jobs/candidate/job.jsp?jobid=7187&mode=view&sn=Indeed)

**GRANT WRITER.** *YWCA*---Topeka, KS. Ddl: none listed

Degree pref: BA/BS  
Other reqs: 1-3 yrs exp, strong orgz  
[http://hotjobs.yahoo.com/job-JGS78E85NOQ:\\_ylc=X3oDMTEwc2szcjhqBF9TAzM5NjUxMDMzNQRjYXQDQURNBHBjb2RIAzUwNTg0?source=partner&score=50584](http://hotjobs.yahoo.com/job-JGS78E85NOQ:_ylc=X3oDMTEwc2szcjhqBF9TAzM5NjUxMDMzNQRjYXQDQURNBHBjb2RIAzUwNTg0?source=partner&score=50584)

**ARCHAEOLOGICAL TECHNICIAN.** *Environmental Sciences*---Minneapolis, MN. Ddl: none listed

Degree pref: none listed  
Other reqs: excel communication, interpersonal interaction skills  
[https://prod.fadvhms.com/hdr/jobboard/JobDetails.aspx?\\_ID=\\*CE80F5516BADD550&sourceid=1318](https://prod.fadvhms.com/hdr/jobboard/JobDetails.aspx?_ID=*CE80F5516BADD550&sourceid=1318)

**COMMUNICATIONS SPECIALIST.** *State Farm Insurance*---Lincoln NE. Ddl: 7/11/08.

Degree pref: BA/BS in journalism or rel field  
Other reqs: exp writing and/or editing for mass publication, willing to learn about insurance and financial services  
[http://www.journalismjobs.com/Job\\_Listing.cfm?JobID=934064](http://www.journalismjobs.com/Job_Listing.cfm?JobID=934064) (From 06/20 issue.)

**SPORTS EDITOR.** *The Daily Republic*---Mitchell, SD. Ddl: 7/9/08.

Degree pref: none listed  
Other reqs: none listed  
[http://www.journalismjobs.com/Job\\_Listing.cfm?JobID=933354](http://www.journalismjobs.com/Job_Listing.cfm?JobID=933354) (From 06/20 issue.)

**CITY & COUNTY GOVT REPORTER.** *Bismarck Tribune*---Bismarck, ND. Ddl: 7/9/08.



Degree pref: none listed

Other reqs: none listed

<http://sh.webhire.com/servlet/av/jd?ji=2239026&ai=869&sn=i&tf=JobDescriptionCart.html> (From 06/20 issue.)

### West/Southwest

**PUBLICATIONS COORDINATOR**. *National Parks Conservation Association*---Fort Collins, CO. Ddl: none listed

Degree pref: BA/BS

Other reqs: excel oral and written communication skills, including editing and analytical skills; knowledge of Microsoft Office software; valid driver's license

<http://careers.vurvexpress.com/jobprofile.cfm?szWID=17085&szCID=76884&szSiteID=1735&szOrderID=507685&szStart=1>

**CULTURAL RESOURCES COORDINATOR**. *National Parks Conservation Association*---Fort Collins, CO. Ddl: none listed

Degree pref: BA/BS in public hist, historic preservation, cultural resources mgmt, landscape architecture, or anthropology

Other reqs: excel oral and written communication skills, including editing and analytical skills; knowledge of Microsoft Office software; valid driver's license

<http://careers.vurvexpress.com/jobprofile.cfm?szWID=17085&szCID=76884&szSiteID=1735&szOrderID=507674&szStart=1>

**SPORTS EDITOR**. *Cortez Journal*---Cortez, CO. Ddl: none listed

Degree pref: BA/BS in journalism or rel field

Other reqs: proven ability to cover sports

[http://www.durangoherald.com/asp-bin/index\\_generation.asp?content=jobs](http://www.durangoherald.com/asp-bin/index_generation.asp?content=jobs)

**ROYALTY SUPERVISOR**. *Universal Music Publishing Group*---West Los Angeles, CA. Ddl: none listed

Degree pref: BA/BS in Finance or Acctg

Other reqs: strong skills in Microsoft Excel and proficient in a Windows environment; strong orgz, written and verbal communication skills

[http://www.jobmonkeyjobs.com/CanGetJob.rs?job\\_id=5259](http://www.jobmonkeyjobs.com/CanGetJob.rs?job_id=5259)

**GIS INTERN**. *HDR*---Dallas, TX. Ddl: none listed

Degree pref: sr in college or currently in grad school, majoring in Geography or Geographic Info Systems

Other reqs: knowledge of ArcGIS, ESRI GIS software, GIS Analysis, computer exp, knowledge of AutoCAD/Microstation pref, strong problem solving and communication skills

[https://prod.fadvhms.com/hdr/jobboard/JobDetails.aspx?\\_ID=\\*E8242F4A13F8B711&sourceid=1318](https://prod.fadvhms.com/hdr/jobboard/JobDetails.aspx?_ID=*E8242F4A13F8B711&sourceid=1318)

**SOCIAL SERVICES RELIEF CASE MANAGERS**. *Conrad House*---San Francisco, CA. Ddl: none listed

Degree pref: BA/BS in psychology or social work

Other reqs: Caminar system for progress notes and billing in compliance w/ Medi-Cal guidelines exp pref

<http://www.opportunityknocks.org/jobseekerx/ViewJob.asp?CJID=22759&AccountNo=5285>

**LABORATORY HELPER**. *University of California*---San Francisco---San Francisco, CA. Ddl: none listed

Degree pref: HS grad, undergrad courses in biology lab course and undergrad research project

Other reqs: 2 yrs college coursework in biotech processes, ability to read, write, and perform basic mathematical calculations; previous exp in mouse or zebrafish maintenance

[https://sjobs.brassring.com/1033/ASP/TG/cim\\_jobdetail.asp?sec=1&partnerid=6495&siteid=5226&jobId=875825&type=search&JobReqLang=1&recordstart=1&JobSiteId=5226&JobSiteInfo=875825\\_5226&GOId=0&codes=IND](https://sjobs.brassring.com/1033/ASP/TG/cim_jobdetail.asp?sec=1&partnerid=6495&siteid=5226&jobId=875825&type=search&JobReqLang=1&recordstart=1&JobSiteId=5226&JobSiteInfo=875825_5226&GOId=0&codes=IND)

**ORDER PROCESSING MANAGER**. *ESRI*---Redlands, CA. Ddl: none listed

Degree pref: BA/BS in biz mgmt, supply chain mgmt, or industrial engineering

Other reqs: superior customer service skills, excel orgz, strong verbal and written communication skills

[http://careers.esri.com/sap/bD11biZPTA1MCZwPTMzMDQ2/bc/bsp/sap/hrref\\_pinstappl/application.do?PARAM=UEIOU1RfR1VJRDO0ODREMEQ4MTUyRTcwNzFRTEwMDAwMDAwQTMvMUEXMA%3d%3d&rcfContext=ESRI](http://careers.esri.com/sap/bD11biZPTA1MCZwPTMzMDQ2/bc/bsp/sap/hrref_pinstappl/application.do?PARAM=UEIOU1RfR1VJRDO0ODREMEQ4MTUyRTcwNzFRTEwMDAwMDAwQTMvMUEXMA%3d%3d&rcfContext=ESRI)

**THEATER ARTS TEACHER**. *Mildred High School*---Corsicana, TX. Ddl: none listed

Degree pref: none listed

Other reqs: certified TX HS teacher certificate

<http://www.tasanet.org/applications/CareerCenter/ClassifiedView.cfm?ClassifiedID=40574>

**BILINGUAL MEMBERSHIP SALES RECRUITER**. *Nielsen Media Research*---Austin, TX. Ddl: none listed

Degree pref: BA/BS

Other reqs: bilingual English/Spanish, excel communication/people skills, familiarity w/Microsoft Office Apps

[https://sjobs.brassring.com/1033/ASP/TG/cim\\_jobdetail.asp?sec=1&partnerid=25043&siteid=5212&jobId=227735&codes=IND](https://sjobs.brassring.com/1033/ASP/TG/cim_jobdetail.asp?sec=1&partnerid=25043&siteid=5212&jobId=227735&codes=IND)

**CUSTOMER SERVICE REP**. *Lucasfilm*---San Francisco, CA. Ddl: none listed

Degree pref: BA/BS



Other reqs: strong computer and internet skills, outstanding written, verbal and interpersonal skills  
[http://www.jobmonkeyjobs.com/CanGetJob.rs?job\\_id=5279](http://www.jobmonkeyjobs.com/CanGetJob.rs?job_id=5279)

**TREASURY MANAGEMENT SALES CONSULTANT.** Wells Fargo Bank---Monterey, CA. Ddl: none listed  
Degree pref: BA/BS  
Other reqs: 1 or more yrs relevant exp in financial services sales and/or Treasury Mgmt; excel verbal and written communications skills  
<http://www.pr.com/job/3992081>

**SENIOR INFORMATION SPECIALIST.** University of Missouri---Columbia, MO. Ddl: none listed  
Degree pref: BA/BS in English, Journalism, Communications, or PR  
Other reqs: 2-3 yrs in journalistic and PR activities  
<https://jobs.missouri.edu/vacdetails.php?vac=1011144>

**2ND GRADE BILINGUAL TEACHER.** Booker T. Washington Elementary School---Elgin, TX. Ddl: none listed  
Degree pref: BA/BS  
Other reqs: valid TX teaching certificate w/bilingual endorsements  
<http://www.tasanet.org/applications/CareerCenter/ClassifiedView.cfm?ClassifiedID=40583>

**MUSIC LIBRARIAN.** Chapman University---Orange, CA. Ddl: none listed  
Degree pref: MLS/MLIS Undergrad or Grad degree in Music  
Other reqs: knowledge of music resources  
<http://web.chapman.edu/HR/jobListing/details.aspx?job=80-08>

**STAFF SCIENTIST.** Caltech---Pasadena, CA. Ddl: none listed  
Degree pref: BA in Math, Applied Math, Computer Science or Electrical Engineering  
Other reqs: 2-3 yrs rel exp w/an emphasis in computational math  
[http://www2.recruitingcenter.net/clients/caltech/publicjobs/controller.cfm?jbaction=JobProfile&Job\\_Id=14686](http://www2.recruitingcenter.net/clients/caltech/publicjobs/controller.cfm?jbaction=JobProfile&Job_Id=14686)

**DONOR RELATIONS COORDINATOR.** College of Liberal Arts, Colorado State University---Fort Collins, CO. Ddl: none listed  
Degree pref: none listed  
Other reqs: strong interpersonal skills, excel communication skills  
<http://jobview.monster.com/GetJob.aspx?JobID=73059285>

**AVICULTURE INTERNS.** Hawaiian Endangered Bird Conservation Program---Maui & Big Island, HI. Ddl: none listed  
Degree pref: none listed  
Other reqs: valid driver's license and health insurance  
<http://www.aza.org/JobListings/ViewJob.cfm?JobID=599>

**INVESTMENT BANKING ANALYST.** D.A. Davidson & Co.--- Portland, OR. Ddl: none listed  
Degree pref: BA/BS in finance, acctg, or econ  
Other reqs: strong quantitative, analytical, communication, writing and interpersonal skills  
[http://www.vault.com/jobs/jobboard/viewjob.jsp?jbname=Investment+Banking&hub\\_id=501&postjob\\_num=15238658807](http://www.vault.com/jobs/jobboard/viewjob.jsp?jbname=Investment+Banking&hub_id=501&postjob_num=15238658807)

**FIRST YEAR ANALYST.** Valtus Capital Group---Las Vegas, NV. Ddl: none listed  
Degree pref: BA/BS  
Other reqs: strong quantitative and acctg skills, strong knowledge of Excel and PowerPoint; significant exp w/ financial modeling, research techniques and valuation methodologies; excel interpersonal skills  
[http://www.vault.com/jobs/jobboard/viewjob.jsp?jbname=Financial+Management&hub\\_id=501&postjob\\_num=15238605147](http://www.vault.com/jobs/jobboard/viewjob.jsp?jbname=Financial+Management&hub_id=501&postjob_num=15238605147)

**OUTSIDE SALES REP.** Pitney Bowes---Anchorage, AK. Ddl: none listed  
Degree pref: none listed  
Other reqs: solid computer skills, excel communication, negotiation, and persuasion and partnering skills; good driving record and reliable transportation  
<http://pb.taleo.net/careersection/2/jobdetail.ft?lang=en&job=876845&src=JB-10440>

**BIOLOGIST INTERN.** URS---Santa Ana, CA. Ddl: none listed  
Degree pref: enrollment in BA/BS program in Science, Environmental, Biology or rel field  
Other reqs: taxonomy skills  
<https://www.urs.apply2jobs.com/index.cfm?fuseaction=mExternal.showJob&RID=29994&sid=364>

**PROCEDURE WRITER.** Parsons---Las Vegas, NV. Ddl: none listed  
Degree pref: college jr or sr  
Other reqs: proficiency in utilizing word processing and other rel software  
[https://parsons.recruitmax.com/main/careerportal/Job\\_Profile.cfm?szOrderID=11740&sourceID=Indeed](https://parsons.recruitmax.com/main/careerportal/Job_Profile.cfm?szOrderID=11740&sourceID=Indeed)

**ARCHIVAL REPRESENTATIVE.** Warner Bros. Entertainment Group---Burbank, CA. Ddl: none listed  
Degree pref: HS diploma, Fine Art degree or some art/art hist courses pref



Other reqs: 2-3 yrs exp in archival procedures including computer systems pref\_excel orgz and research skills, proficiency in Word, Excel and Outlook  
[http://www.timewarner.com/corp/careers/jobtools\\_us/search\\_jobdetail.html?sec=1&partnerid=391&siteid=36&jobId=463784&type=search&JobReqLang=1&recordstar=1&JobSiteId=36&JobSiteInfo=463784\\_36&QId=0&codes=NIND](http://www.timewarner.com/corp/careers/jobtools_us/search_jobdetail.html?sec=1&partnerid=391&siteid=36&jobId=463784&type=search&JobReqLang=1&recordstar=1&JobSiteId=36&JobSiteInfo=463784_36&QId=0&codes=NIND)

**ART DIRECTOR.** *Javelin Direct*---Irving, TX. Ddl: none listed  
Degree pref: BA/BS  
Other reqs: 2 yrs exp in creative field, proficient in a variety of Macintosh rel programs, advanced working knowledge of: Adobe Illustrator, Adobe InDesign, Adobe Photoshop and four color printing process; good communication and interpersonal, presentation skills  
<http://www.brightmove.com/ATS/PortalViewRequirement.do?reqGK=13390>

**GIS FIELD TECHNICAN.** *Pacific Western Technologies Ltd.*---Denver, CO. Ddl: 7/3/08.  
Degree pref: BA/BS in GIS, geography, or rel field  
Other reqs: knowledge and exp using ArcGIS, Access, and Visual Basic for App, proficient using GPS equipt, reside in Denver metro  
<http://www.gic.org/gic-cgi/showjob.pl?id=1213197136> (From 06/20 issue.)

**CARTOGRAPHIC TECHNICAN.** *US EPA, Natl Exposure Research Lab, Environmental Sciences*---Las Vegas, NV. Ddl: 7/11/08.  
Degree pref: none listed  
Other reqs: none listed  
<http://www.gic.org/gic-cgi/showjob.pl?id=1213213929> (From 06/20 issue.)

**OUTREACH REPRESENTATIVE—NEW MEXICO.** *Defenders of Wildlife*---Albuquerque, NM. Ddl: 8/5/08.  
Degree pref: BA/BS or equiv in rel field  
Other reqs: strong interpersonal skills, excel writing skills  
<http://www.idealists.org/ifi/en/av/Job/286095-128> (From 06/20 issue.)

**ENTERTAINMENT EDITOR.** *Zimbio*---Silicon Valley, CA. Ddl: 7/8/08.  
Degree pref: BA/BS  
Other reqs: 4 yrs writing, editing exp, on the web pref  
[http://www.journalismjobs.com/Job\\_Listing.cfm?JobID=932584](http://www.journalismjobs.com/Job_Listing.cfm?JobID=932584) (From 06/20 issue.)

**Multi-Regional/International/Freelance**

**GYMNASTICS COACH/INSTRUCTOR.** *Gymalaya Inc.*---Vaughan, ON. Ddl: none listed  
Degree pref: none listed  
Other reqs: none listed  
<http://www.canadajobs.com/canadajobs/jobs/jobdetails.cfm?posting=4503118>

**TECHNICAL PRODUCT SPECIALIST.** *Labtronics Inc.*---Guelph, ON. Ddl: none listed  
Degree pref: BA/BS in science or computer science  
Other reqs: 2+ yrs exp in a lab setting and working w/analytical instrumentation, strong technical knowledge of Windows operating systems, programs, SQL server and Oracle databases, competence in Visual Basic 6.0 or higher  
<http://www.canadajobs.com/canadajobs/jobs/jobdetails.cfm?posting=4502553>

**CHILDREN’S FITNESS INSTRUCTOR.** *My Gym*--United Arab Emirates. Ddl: none listed  
Degree pref: Diploma/Certification  
Other reqs: good communication skills, genuine love of children, background working w/youngsters and/or exp in dance, drama, movement, sports, music, child psychology, kinesiology or early childhood development  
<http://www.bizzz.com/index.php?action=view&id=3480>

**ASSISTANT ARCHAEOLOGIST.** *ENSR Australia*--- South West Sydney. Ddl: 6/30/08.  
Degree pref: BA/BS in archaeology w/familiarity in stone artefact identification  
Other reqs: driver’s license  
<http://www.seek.com.au/users/apply/index.ascx?Sequence=65&PageNumber=1&jobid=13026177>

**GRASSROOTS FIELD ORGANIZER.** *Fund for the Public Interest*---CA, CO, CT, FL, GA, IL, LA, MA, MD, MI, MN, MO, NC, NJ, NM, NY, OH, OR, PA, TX, UT, WA and Washington, DC.  
Ddl: none listed  
Other reqs: none listed  
<http://www.opportunityknocks.org/JobSeekerX/ViewJob.asp?JobID=hU81dLgCqdYYCehgivbTTFCHihX>

**CAMPAIGN ORGANIZER.** *Environment America*---NH, PA, OH, MI, WI, IA, NM, CO, NV, and VA. Ddl: none listed  
Degree pref: BA/BS  
Other reqs: strong leadership skills, academic excellence, problem solving ability, and communication skills  
<http://www.opportunityknocks.org/JobSeekerX/ViewJob.asp?JobID=dNbZr0lXhQWVa0sC94C1a7fOWiIM>

**INTERNATIONAL JOURNALIST.** *Wall Street Market Research*---Belgium. Ddl: none listed  
Degree pref: BA/BS in journalism and/or communications



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Other reqs: strong verbal and written

<http://www.bizzz.com/index.php?action=view&id=3438>

**ACADEMIC ADMINISTRATIVE ASSISTANT.** *LCC Intl University*---Klaipeda, Lithuania. Ddl: 8/7/08.

Degree pref: BA/BS

Other reqs: strong English oral and written communication skills, interpersonal skills, superior computer skills in Word, Excel, and database apps

<http://www.idealists.org/ifa/en/av/Job/286449-319> (From 06/20 issue.)

**FORESTRY AND NATURAL RESOURCE MANAGEMENT.** *Peace Corps*---Romania. Ddl: 8/1/08.

Degree pref: BA/BS

Other reqs: US citizen and at least 18 yrs old

<http://www.idealists.org/ifa/en/av/Job/286671-57> (From 06/20 issue.)

**VISITING RESEARCH FELLOWSHIPS, ASIAN STUDIES.** *Natl University of Singapore*---Singapore. Ddl: 10/108.

Degree pref: PhD

Other reqs: none listed

[http://www.h-net.org/jobs/display\\_job.php?jobID=36478](http://www.h-net.org/jobs/display_job.php?jobID=36478) (From 06/20 issue.)

**AP CHEMISTRY/PHYSICS TEACHER.** *Leadership Development Intl*---China. Ddl: 8/3/08.

Degree pref: BA/BS in chemistry, physics or rel field and teaching certification

Other reqs: love for children

<http://www.idealists.org/ifa/en/av/Job/284933-311> (From 06/20 issue.)

**FIELD LEADER.** *Naucrates*---Phra Thong Island, Thailand. Dd: 8/2/08.

Degree pref: BA/BS in biology or rel field

Other reqs: good command of English language, good communication and HR skills

<http://www.idealists.org/ifa/en/av/Job/284822-311> (From 06/20 issue.)

**ACCOUNTANT.** *Children's Surgical Centre*---Phom Penh, Cambodia. Ddl: 8/7/08.

Degree pref: BA/BS

Other reqs: previous exp working in a developing country a plus

<http://www.idealists.org/ifa/en/av/Job/286496-169> (From 06/20 issue.)

**DISCIPLESHIP COORDINATOR.** *Paradigm Shift*---South Africa. Ddl: 7/1/08.

Degree pref: BA/BS

Other reqs: 2 yrs combined ministry exp, 6 mos combined exp working, studying or ministering overseas, significant leadership exp, public speaking exp

<http://www.idealists.org/ifa/en/av/Job/286771-64> (From 06/20 issue.)

**COMMUNITY DEVELOPMENT ADVISOR.** *Peace Corps*---Cameroon. Ddl: 8/1/08.

Degree pref: BA/BS in social work, counseling, or community development

Other reqs: organizing, leadership and planning exp

<http://www.idealists.org/ifa/en/av/Job/286694-97> (From 06/20 issue.)

**ART COORDINATOR—EDUCATION.** *Art Gallery of Sudbury*---Sudbury, Ontario. Ddl: 7/1/08.

Degree pref: BA/BS or Completion of college/CEGEP/vocational or technical training

Other reqs: French language and reading skills, computer skills, writing and oral communication skills, visual art education or exp

[http://jb-ge.hrdc-drhc.gc.ca/ShowJob\\_en.aspx?OrderNum=3746311&Source=JobPosting&ProvId=99&Keyword=gallery&Sources=JobBank,Government&Student=No](http://jb-ge.hrdc-drhc.gc.ca/ShowJob_en.aspx?OrderNum=3746311&Source=JobPosting&ProvId=99&Keyword=gallery&Sources=JobBank,Government&Student=No) (From 06/20 issue.)

**HISTORY MUSEUM INTERPRETER.** *Calgary Military Museums Society*---Calgary South West, Alberta. Ddl: 7/17/08.

Degree pref: BA/BS

Other reqs: writing, oral communication, computer skills

[http://jb-ge.hrdc-drhc.gc.ca/ShowJob\\_en.aspx?OrderNum=3802227&Source=JobPosting&ProvId=99&Keyword=museum&Sources=JobBank,Government&Student=No](http://jb-ge.hrdc-drhc.gc.ca/ShowJob_en.aspx?OrderNum=3802227&Source=JobPosting&ProvId=99&Keyword=museum&Sources=JobBank,Government&Student=No) (From 06/20 issue.)

Good luck!

Next issue: July 4, 2008

